

**MINUTES OF ACTION  
OF THE  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
April 10, 2024**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, April 10, 2024, at 7:05 p.m. by President Debra Brynoff. Present were Board members Debra Brynoff and Chuck Crossan, who appeared by Zoom, Casey Farrell, Kelly Griesch and Chaz Fox. Also in attendance were District Administrator Tammy Granger; District Operations Superintendent Hopper Becker; and the District's attorney Kent Whitmer. Mike Trbovich of Miller & Associates appeared by Zoom for the update on the solids handling project.

Mike Trbovich explained that there are some equipment issues being experienced. One pump is leaking sludge when in operation. This is a warranty item and the manufacturer is awaiting delivery of parts to install. Some clarifications about operating procedures are needed. An unacceptable level of odors has been experienced and there are questions about the functioning of the fine bubble diffusers. Miller & Associates are awaiting receipt of some record drawings from Hensel Phelps so that as-built drawings can be finalized. Mike hopes they will be ready for distribution before final completion.

Hopper stated that he would like to have confidence that the positive displacement pumps will work as expected. He expressed appreciation of the sense of urgency to address issues being displayed by the project team and equipment suppliers. Hopper is concerned with the air dispersion observed in the digesters as the bubble pattern resembles coarse air bubbles rather than fine bubbles, which may be creating anoxic conditions and therefore, odors. Awaiting pump repairs and the low level of dissolved oxygen due to poor air dispersion has delayed running the screw press, causing concern that equipment warranty time is being lost.

Mike stated that he feels these issues are common start-up issues and he expressed confidence that the pumps will work.

Next, Change Order No. 4 to extend the final completion date to June 1, 2024 to accommodate the completion of punch list items needing to be done once warm weather returns without the imposition of liquidated damages. Casey Farrell moved to approve Change Order No. 4. Kelly Griesch seconded and the motion was unanimously approved.

The minutes from the regular meeting held on March 13, 2024, were considered. Casey Farrell moved to approve the minutes as presented. The motion was seconded by Chuck Crossan and unanimously approved.

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Next, the bills listing and financial reports were reviewed. Kelly Griesch moved to pay the bills, including Hensel Phelps Pay Application 23, and approve the financial reports. Chaz Fox seconded, and the motion was unanimously approved.

The delinquency report was reviewed. There was no action necessary at this meeting. Disconnect hearings will be held on May 8, 2024.

Hopper Becker presented the Operations report and discussed the following topics:

- Power to the People responded to a call to troubleshoot an issue with the plant blowers. It was determined that a breaker needed to be replaced.
- Hopper expects that some of the older equipment in the treatment plant will require repairs and/or replacement. For instance, a blower actuator is needed and will cost approximately \$7,000 plus software programming. A new motor for an incline conveyor in the headworks has been ordered.
- The solids handling facility is experiencing some operational issues and bugs. Some piping has been mislabeled. Unacceptable odors have been detected. Hopper suspects that there may be an issue with the diffusers in the south tank not producing the necessary level of air distribution. One of the positive displacement pumps may have experienced its second seal failure.
- Hopper is still awaiting response from CDPHE determining whether the Northern Water outfall relocation will be considered a new facility or not. Hopper and Miller & Associates continue to work on metals and arsenic removal options.
- Hopper and David Hach from Miller & Associates will be meeting with Sun Communities representatives tomorrow to discuss the high level of I&I into the District's system and the status of Smith Creek infrastructure. While Smith Creek phases 1 and 2 have been installed, phase 3 installation has not been completed. Inspection, punch list creation and conditional acceptance will not be initiated until all three phases have been completed. Hopper asked if plant investment fee sales could be halted until the Smith Creek infrastructure is completed. The Board concurred and authorized Hopper to verbally relay the message to Sun Communities.
- The property owner of 442 W. Agate has questioned the location of the District's sewer main in relation to the corresponding easement. Staff have engaged in numerous conversations with the property owner for many months. Kent Whitmer advised that he may have a conflict of interest as he represented the property owners for a commercial lease of this property. He stated he would like to seek alternative legal counsel. The Board authorized Kent to make contact with potential alternative counsel and indicated that the District will not be in a position to respond to the property owners until legal advice is received.

In the Administrator's report, Tammy Granger gave the report as written. She advised that staff had attended a sketch plan meeting with Terra Firm and the Town of Granby and that there are several questions regarding the minor subdivision approval process as well as questions about future

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development approval and how that impacts the District's ability to draft a Pre-Inclusion Agreement with Terra Firma Tammy is awaiting feedback from the Town of Granby about their approval process and documents necessary for the minor subdivision and/or platting application. The Board stated that they feel that more definitive plans than what have been provided to date are necessary to move forward with Terra Firma's petition for inclusion.

Discussion was then held to establish a plan for interviewing and hiring a new District Administrator. Kent Whitmer stated he would do some research into the requirements for filling an executive position. The Board will proceed with a special meeting on April 15, 2024 at 6:00 p.m. to review applications and interview questions and select applicants to interview.

In the Attorney's report Kent Whitmer stated that he had nothing more to report.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Kelly Griesch and unanimously adopted that the meeting stand adjourned at 8:05 p.m.

approved

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Casey Farrell, Secretary