

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
February 11th, 2026**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, February 11, 2026, at 7:00 p.m. by Vice President Chuck Crossan. Present in person were Board members Chuck Crossan, Chaz Fox, and Kelly Griesch. Board member Debra Brynoff was in attendance via zoom. Also in attendance were homeowner Andrew Davis, District legal counsel Katie Randall of JVAM PLLC, Lauren Benton and Matt Benak of Merrick & Company, District Operations Superintendent Hopper Becker, and District Administrator Tom Swift.

Andrew Davis appeared at the meeting to voice interest in being appointed as a Director to fill the vacancy created by Casey Farrell's resignation. Mr. Davis introduced himself to the Board and provided a brief history of his residency and community involvement. Tom Swift confirmed that Mr. Davis is an eligible elector of Granby Sanitation District.

Chaz Fox moved to appoint Andrew Paul Davis to fill the Director's seat vacated by Casey Farrell's resignation. The appointment will last until the 2027 election at which time the seat will be up for election for a two-year term until 2029 and thereafter, will become a four-year term. The motion was seconded by Kelly Griesch and unanimously approved. Katie Randall administered the Oath of Office to Mr. Davis. The required postings and updates will be sent to the County Clerk and Records office and to the Colorado Department of Local Affairs.

With the Secretary/Treasurer position vacated by the resignation of Casey Farrell the floor was opened for nominations for the Secretary/Treasurer position. Debra Brynoff nominated Chaz Fox to serve as the Secretary Treasurer. The motion was seconded by Andrew Davis and unanimously approved.

Lauren Benton, formerly with Miller & Associates Consulting Engineers, has accepted a new position with Merrick & Company. Ms. Benton and Matt Benack addressed the Board and explained that, to maintain continuity on the District's ongoing engineering projects, Miller & Associates has agreed to release its existing contracts with the Granby Sanitation District and allow assignment agreements to transfer those projects to Merrick & Company. District staff expressed appreciation for the opportunity to continue working with Ms. Benton as the District's primary engineer. The Board reviewed assignment agreements related to the District's Inflow and Infiltration Study, the Metals Removal Engineering and Design Project, and a proposed new General Engineering Services Agreement with Merrick & Company. Staff noted that Merrick, a Denver-based firm, offers a larger organization with expanded resources and a more extensive water and wastewater engineering department, which is expected to provide additional support and a positive impact on the District's engineering efforts. Details of the assignment agreements are still being worked out with legal teams.

Following discussion, Debra Brynoff moved to approve the assignment agreements and the new General Engineering Services Agreement with Merrick & Company contingent on satisfactory legal review. The motion was seconded by Chuck Crossan and approved unanimously.

The minutes from the regular meeting held on January 14th, 2026 were considered. Kelly Griesch moved to approve the minutes as presented. The motion was seconded by Chuck Crossan and unanimously approved.

Next, the January 2026 bills listing and financial reports were reviewed. Kelly Griesch moved to pay the bills and approve the financial reports. The motion was seconded by Andrew Davis and unanimously approved.

The delinquency report was reviewed. There was no action available at this meeting as the disconnection hearing notices for the remaining delinquent units had not been delivered. The disconnection hearing for these units will be rescheduled for the March 11, 2026 Board meeting.

Hopper Becker presented the operations report verbally and noted that flows have remained very low due to less tourist volume visiting the town. Adjustments have been made to plant operation to accommodate the lower flow rates. Hopper updated the Board on additional topics including: a meeting with a local septic company discussing possibilities for septage disposal options in the county; Sun Communities Smith Creek Crossing infrastructure is nearing completion; District staff are working with Sun to get the required documents in place for initial acceptance of the Smith Creek Crossing sewer infrastructure.

In the Administrator's report, Tom Swift presented the Granby Sanitation District Public Disclosure Document to the Board for review, this document was updated with the new boundary map after inclusion of the West Granby Minor Subdivision in 2025. It was noted that this Public Disclosure Document was approved with verbiage changes at the January 2026 Board meeting, however it was noted that the requested changes would require updates to the statement of purpose for the District and would require additional work to update this document. Due to the verbiage changes being non impactful, the Board considered the public disclosure document for approval. It was moved by Chaz Fox to approve the Public Disclosure Document as presented. The motion was seconded by Debra Brynoff and unanimously approved.

Tom Swift presented Resolution 2026-02-01, a resolution to repeal and replace the District's existing Rules and Regulations with an updated version. Tom noted that the proposed updates were recommended by the District's engineering team to ensure accurate reporting of SFE counts and wastewater flow totals to the State. The updates are consistent with current industry standards and align with SFE calculation methodologies used by other regional sewer and sanitation entities. Tom reviewed the proposed revisions to the Rules and Regulations and highlighted several key changes, including the addition of formal definitions for "Kitchen" and "Wet Bar"; updated residential SFE calculation criteria incorporating bedroom, bathroom, and laundry thresholds; revisions to commercial SFE calculations for commercial laundry facilities; and clarification of SFE assessment ratings for fitness centers that do not include locker rooms or shower facilities. The Board discussed the proposed updates and noted that the new residential unit calculation standards shall apply only to new construction and to existing properties that undergo expansions, increasing the number of bedrooms or bathrooms beyond the newly established limits.

It was moved by Debra Brynoff to approve Resolution 2026-02-01 to repeal and replace the District's Rules and Regulations. The motion was seconded by Chaz Fox and unanimously approved. The new District Rules and Regulations will be shared with all appropriate parties and will be posted on the District's website.

Tom Swift presented Resolution 2026-02-02, a resolution establishing a policy to guide District staff in the evaluation and implementation of SFE reassessments. The policy identifies specific trigger points under which the District may reassess existing commercial and residential properties using the current SFE rating standards established in the District's Rules and Regulations. Tom noted that the authorities described in the resolution are already permitted under the District's Rules and Regulations, and that the policy is only intended to provide clear guidance to staff on when reassessment of SFE allocations is appropriate. The Board directed that SFE assessments or reassessments for residential properties should occur only for new construction or when an expansion increases the number of bedrooms or bathrooms beyond the newly established limits. During discussion, the Board also reviewed the District's legal authority for inspection and reassessment. Katie Randall noted that established case law supports the District's authority to conduct inspections and reassessments in response to commercial changes in use.

It was moved by Chaz Fox to approve Resolution 2026-02-02. The motion was seconded by Debra Brynoff and passed by a vote of 4 in favor and 1 opposed. Directors Debra Brynoff, Chuck Crossan, Chaz Fox and Andrew Davis voted in favor. Director Kelly Griesch voted opposed.

In the Attorney's report Katie Randall had nothing to report.

In other business, Tom Swift noted that he had received a request from the Colorado Centennial State Liquid Investment Pool (CSLIP) to make a presentation to the Board of Directors regarding placing District investment funds in the pool. After discussion, the Board agreed to hear a presentation from CSLIP at the next meeting.

There being no further business to come before the Board, it was duly moved by Kelly Griesch, seconded by Chaz Fox and unanimously adopted that the meeting stand adjourned at 8:28 p.m.

APPROVED

Chaz Fox – Secretary