

**MINUTES OF ACTION  
OF THE  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
February 8, 2023**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, February 8, 2023, at 7:00 p.m. by President Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Kelly Griesch and Chuck Crossan. Also in attendance were District Administrator, Tammy Granger; District Operations Superintendent Hopper Becker and the District's attorney Katie Randall. Mike Trbovich of Miller & Associates appeared by telephone for the update on the solids handling project.

Mike Trbovich provided the following update on the solids handling project. The project continues to go well. The northern section of the slab, which will be the floor of the building portion, was poured last week. The curb, which will be the footing for the building pre-cast walls will be poured on February 10, 2023. Once the curb has cured to strength the pre-cast walls be placed the week of February 20, 2023. The masons are scheduled to arrive March 3, 2023 to build the interior wall in the building. Due to the delay in delivery of the blowers and MCC, Hensel Phelps is requesting a no-cost extension of the contract. Mike presented Change Order No. 1 extending the contract time by 184 days. Chuck Crossan moved to approve Change Order No. 1. The motion was seconded by Casey Farrell and unanimously approved. Mike left the meeting at this time.

The minutes from the regular meeting held on January 11, 2023 were considered. Kelly Griesch moved to approve the minutes as presented. The motion was seconded by Chuck Crossan and unanimously approved.

Next, the bills and financial reports were reviewed and discussed. Kelly Griesch moved to pay the bills, including Hensel Phelps Pay Application No. 10, and approve the financial reports. Casey Farrell seconded and the motion was unanimously approved.

Hopper Becker was absent from the meeting and his written report was reviewed. Tammy Granger advised the Board the Brian Glover passed his Class S Wastewater/Collections exam.

Tammy Granger then gave the Administrator's report as written. After discussion Kelly Griesch moved to refund to Joseph Marte \$552.02, Account 26800.1 and \$1,058.52, Account 26850.1. These amounts represent duplicate payments. Delinquent amounts were certified to the Grand County Treasurer in October, 2022 for collection with 2023 property taxes. In January, Mr. Marte paid both accounts in full. Later in January payment of \$552.02, Account 26800.1 and \$1,058.52, Account 26850.1 were received from the Grand County Treasurer. This payment

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created a credit balance on his accounts. Kelly Griesch's motion was made solely due to fact that the credit balance was due to the Treasurer's payment of certified amounts. The motion was seconded by Chuck Crossan and unanimously approved.

Tammy informed the Board that the Call for Nominations for the May 2, 2023 election was posted on the District's website on January 19, 2023 and published in the Middle Park Times on January 26, 2023. Self-Nomination and Acceptance forms are due on February 24, 2023 and Affidavit of Intent to be a Write-In Candidate forms are due February 27, 2023. If there are no more candidates than seats to be filled on February 28, 2023 the election can be canceled and candidates are elected by acclamation. New terms of office will begin after the May 2, 2023 election date.

Next, the Board considered East Grand School District's letter dated January 9, 2023 requesting the transfer of 15 unused single-family equivalent (SFE) for application towards the new Granby elementary school. It was noted that there were no representatives of East Grand School District in attendance. Eleven SFE are from the old middle school (Account 10103.1, 197 W. Diamond) which has been demolished and four from the Indian Peaks Charter School (Account 10104.1, 91 W. Diamond) which is no longer in use; however, the building still exists and remains connected to the public sewer. The Board agrees to transfer the eleven unused SFE from the old middle school to be used towards the construction of the new Granby elementary school. The Board will also approve the use of the four SFE from the charter school upon the removal of the building and disconnection from the public sewer and the existing sewer service line being properly plugged.

The Board indicated that sewer service fee assessment will continue at the current SFE assessment (22.2 SFE) for the structure at 202 W. Topaz (Account 10101.1). Based upon enrollment figures for the elementary, plant investment fees in excess of those transferred will be due to the District prior to connection and sewer service fees will commence at the current enrollment/SFE assessment at that time. As per previously established policy, SFE for quarterly billing will be adjusted annually based upon official enrollment numbers each October 1. Once total enrollment for all of the Granby schools reaches 1,290 students, additional plant investment fees/SFE will need to be paid to provide service for each additional 15 students.

In the Attorney's report Katie Randall advised that an e-mail from Brad Smith, Terra Firma was received (included in Administrator's report). After discussion the Board stated that specific development plans need to be provided in order for the Board to proceed with inclusion.

The delinquency report was reviewed. Disconnect hearings were held and it was noted that there were no account holders in attendance. Casey Farrell moved to authorize staff to proceed with collection and disconnection proceedings on accounts 13050.2, 1850.2, 40100.2, 40110.2, and 2030.3. The motion was seconded by Debra Brynoff and unanimously approved.

In other business Wayne Kerber tendered his resignation from the Board due to no longer being

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an eligible elector of Granby Sanitation District. The Board voiced their appreciation of his years of service to the District.

There being no further business to come before the Board it was duly moved by Kelly Griesch, seconded by Casey Farrell and unanimously adopted that the meeting stand adjourned at 7:50 p.m.

approved

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Casey Farrell, Secretary