

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
May 10, 2023**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, May 10, 2023, at 7:00 p.m. by Vice-President Debra Brynoff. Present were Board members Debra Brynoff, Casey Farrell, Kelly Griesch and Chuck Crossan. Also in attendance were District Administrator Tammy Granger; District Operations Superintendent Hopper Becker and the District's attorney Katie Randall. Mike Trbovich of Miller & Associates appeared by telephone for the update on the solids handling project. Charles Fox was also in attendance.

It was noted that Oaths of Office were taken by re-elected Directors Debra Brynoff and Chuck Crossan earlier in the evening and the Oaths had been e-mailed to the Grand County Clerk and Recorder.

Charles Fox appeared at the meeting to voice interest in being appointed as a Director to fill the vacancy created by Wayne Kerber's resignation. Mr. Fox introduced himself to the Board and provided a brief history of his residency and community involvement. Tammy Granger confirmed that Mr. Fox is an eligible elector of Granby Sanitation District. Chuck Crossan moved to appoint Charles Edward Fox to fill the vacant Director's seat created by Wayne Kerber's resignation until the 2025 election at which time the seat will be up for election for a two-year term until 2027 and thereafter, will become a four-year term. The motion was seconded by Casey Farrell and unanimously approved.

Katie Randall administered the Oath of Office to Mr. Fox and it was then e-mailed to the Grand County Clerk and Recorder.

Next, the floor was opened for nominations for Board officers. Kelly Griesch nominated Debra Brynoff as President and Casey Farrell as Secretary Treasurer. The motion was seconded by Chuck Crossan and unanimously approved. Kelly Griesch then nominated Chuck Crossan for Vice-President with Charles Fox seconding the motion which was unanimously approved.

Mike Trbovich provided the following update on the solids handling project. According to Hensel Phelps' last pay application the project is 72% completed. Crews are finishing up the leak test on the north digester tank. There were no problems encountered during the testing of the south digester tank. On Friday the topping slab for the deck is expected to be poured. The next concrete pour will be the slab for metal garage building. A significant amount of the spoils pile is being removed by a local contractor at no cost to the District. The quantity needed for backfilling will be retained. The roof on the dewatering building has been completed. Work

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continues on installation of the sludge pump, piping, plumbing and HVAC units. The project team met on April, 19 regarding project costs. There are construction tasks that are outside the scope of the work as defined by the GMP which will be captured in a future change order. The team continues to be aware of the potential for cost savings to reduce the costs in the change order. The project completion date remains November 30, 2023 due to the delay in delivery of a blower and MCC. Hensel Phelps intends to have all work ready for immediate installation of the blower and MCC upon their delivery to be followed by testing and start-up. Mike left the meeting at this time.

The minutes from the regular meeting held on April 12, 2023 were considered. Casey Farrell moved to approve the minutes as presented. The motion was seconded by Kelly Griesch and unanimously approved.

Next, the bills and financial reports were reviewed and discussed. Kelly Griesch moved to pay the bills, including Hensel Phelps Pay Application No. 13, and approve the financial reports. Casey Farrell seconded and the motion was unanimously approved.

The delinquency report was reviewed. Disconnect hearings were held and it was noted that there were no account holders in attendance. Casey Farrell moved to authorize staff to proceed with collection and disconnection proceedings on accounts 32000.2, 1850.2, 11910.4, 15232.2, 16300.2, 40500.4, 31100.1 and 32100.4. The motion was seconded by Kelly Griesch and unanimously approved.

Hopper Becker presented the Operations report and discussed to following topics:

- The plant is running well.
- The current maintenance technician submitted his notice as he is moving out-of-state. Employee shortage continues to be a challenge. Options to reduce labor demands, such as sending compliance laboratory work to an outside laboratory may be investigated. Informational brochures will be available at the high school career fair in an attempt to gain some interest of graduating seniors. Brief discussion was held regarding wages and other financial incentives.
- Hopper met with Sun Communities agents to formulize a path forward to get Smith Creek Crossing Phase 3 on-line. Phases 1 and 2 move towards acceptance. River Run Resort Phase 2 plans have been received for review. Phase 2 consists of park model units and RV sites. Sun was advised that review of Phase 2 plans will not initiate until lift station and force main issues are dealt with.
- There is much discussion in the community regarding the future of the animal shelter. The County is uncertain on how to proceed and may ask for an extension of the lease.
- The first phase of the metals removal pilot project has begun. Vendors are conducting jar testing to determine the level of removal of arsenic, copper, zinc and possibly phosphorus.

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- Staff has started some video inspection of the collection system and cooperation from outside entities has helped address I&I issues. The Board authorized Hopper to move forward with contracting outside collection system inspection within the budgeted figure.
- Hopper voiced a need for some engineering consulting for updating the District's Rules and Regulations in regards to specifications and standards. At the present time subjects needing addressed are pressure and vacuum testing of sewer mains and manholes, construction standard details and brewery/distillery pre-treatment standards. Discussion was held regarding whether task orders detailing the scope of work and cost were necessary. The Directors were of the opinion that task orders are beneficial and gave Hopper the authority to use his discretion if engineer consultation isn't expected to be large expenditure while being mindful of the budget.

Tammy Granger then gave the Administrator's report as written. Board officer election will occur at the first board meeting after an election and during the same month in non-election years. Tammy continues to work with Holly Wood on the installation of a network server and improved internet access. A quote for a Dell in the amount of \$11,976.05 was presented and the Board authorized Tammy to continue with its acquisition and installation. The Board also advised to investigate internet services through Edge Internet.

In the Attorney's report Katie Randall advised that SB23-213 (land use/housing) died in the Senate.

In other business the Board voiced their desire to have a summer get-together with staff.

There being no further business to come before the Board it was duly moved by Chuck Crossan, seconded by Casey Farrell and unanimously adopted that the meeting stand adjourned at 8:40 p.m.

approved

Casey Farrell, Secretary