

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
October 9th, 2024**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, October 9th, 2024, at 7:03 p.m. by President Debra Brynoff. Present in person were Board members Debra Brynoff, Chuck Crossan, Casey Farrell, Chaz Fox, and Kelly Greisch; also in attendance were District Operations Superintendent Hopper Becker, District Administrator Tom Swift, and District Legal counsel Katie Randall of Whitmer Law Firm. Present via Zoom was Principal Engineer Lauren Benton from Miller & Associates.

Lauren Benton, Hopper Becker & Tom Swift reviewed the progress on the outstanding punch list item and warranty claim for the Solids Handling Facility. The Board previously approved a proposal by Hensel Phelps to waive the asphalt warranty claim in exchange for replacing the asphalt in front of the solids handling facility with concrete, however work has not been completed. Seeing the potential that the outstanding punch list items and concrete work may not be completed in 2024, the Board discussed the possibility of waving it's rights to pursue liquidated damages to encourage prompt completion. Discussion occurred.

In the spirit of cooperation and to encourage the completion of the project in 2024, the Board agreed to waive the District's rights to pursue liquidated damages associated with the final completion date of August 1, 2024, per the contract terms, if the concrete work at the Solids Handling Facility and all punch list items are completed by October 31, 2024. If the concrete work and punch list items are not completed by October 31, 2024, the District will retain all rights or remedies it has pursuant to the contract in connection with the August 1, 2024 connection date.

Lauren Benton updated the Board on additional work that has been completed on the metals removal pre-design agreement during the month of September. Engineers and Hopper Becker recently completed on site visits of two facilities using up-flow sand filters for metals removal. Lauren reviewed an alternative technology, the CoMag System, that uses flocculant chemical addition to remove metals. There are no current wastewater facilities in Colorado that use this technology, however Lauren has located two facilities in New Hampshire that Hopper and Lauren will complete site visits to, one facility is fully operational and one currently completing a pilot study. Benefits and drawbacks for both technologies were reviewed.

The minutes from the regular meeting held on September 11, 2024 were considered. Kelly Greisch moved to approve the minutes as presented. The motion was seconded by Casey Farrell and unanimously approved.

Next, the September 2024 bills listing and financial reports were reviewed. Casey Farrell moved to pay the bills and approve the financial reports. The motion was seconded by Kelly Greisch and unanimously approved.

The delinquency report was reviewed. No action was necessary at this meeting.

Hopper Becker presented the operations report and discussed the following topics:

- Current progress of the outfall relocation project with Northern Water & a letter that he recently sent to the CDPHE requesting a pre-submittal meeting. This meeting was requested to gather more information from CDPHE regarding the potential permitting effects of relocating Granby Sanitation District's outfall to the Colorado River Connectivity Channel.
- District Staff recently met with Town of Granby Staff & contractors regarding the Nuche Village development. All infrastructure will meet District standards and sewer infrastructure should be in ground by Spring 2025.
- The main PLC upgrade for the plant has been completed and the process went very smoothly. Minimal OT was accrued by operations staff and only a few operations challenges were encountered during the replacement.
- The DMR-QA Study was recently submitted & the District passed on all parameters.

In the Administrators report, Tom Swift presented the proposed budget for the 2025 fiscal year. Discussion occurred. The Public Notice – Notice of Budget will be published in the Middle Park Times on October 16th, 2024. The budget hearing is scheduled for November 13, 2024.

Tom Swift noted that he now has access to the online banking system SinglePoint, where he can approve wire transfers, view account statements & initiate ACH payments for the District's bank account.

The October 1, 2024 payroll was successfully processed utilizing Direct Deposit for all employees. There is a \$2 fee per direct deposit transaction that will be incurred and billed to Office expenses.

Tom Swift noted that he is in the process of submitting renewal to CSD Pool for the District's property and liability insurance. In the past the District had executed their Sanitation Maintenance Warranty Deductible Endorsement. The Board asked for more information regarding this deductible endorsement.

Tom updated the Board on the East Grand School District SFE counts. The School District has not requested a redesignation and re-evaluation of the SFE count for the old Granby Elementary School and 22.60 SFE will be tied to the old Granby Elementary School moving forward. Utilizing the 2024-2025 enrollment figures, along with 22.60 SFE being tied to the Old Granby Elementary school, and additional 9.34 SFE are needed for the 2024-2025 school year. The School District noted that the school funding model and budgeting process makes it difficult for the school District to purchase additional PIF yearly based on student count. As a solution, EGSD has requested to pre-purchase an

additional 16.60 SFE, bringing their total purchased SFE to 102.60 SFE, with 95.34 SFE being billed for the 2024-2025 School year. Discussion occurred and the Board approved the request by EGSD to purchase 16.60 SFE. Tom will submit a PIF agreement to the School District for these additional PIF. A spreadsheet will be created to track current PIF/SFE counts for the School District.

In the Attorney's report Katie Randall stated she had nothing to report.

There being no further business to come before the Board, it was duly moved by Chuck Crossan, seconded by Casey Farrel and unanimously adopted that the meeting stand adjourned at 9:33 p.m.

APPROVED

Casey Farrell, Secretary