

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
March 11th, 2026**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, March 11th, 2026, at 7:00 p.m. by Vice President Chuck Crossan. Present in person were Board members Chuck Crossan, Andy Davis, and Chaz Fox. Board members Debra Brynoff and Kelly Griesch were in attendance via zoom. Also in attendance were homeowner Daniela Gosselova, District legal counsel Kent Whitmer of JVAM PLLC, District Engineer Lauren Benton of Merrick & Company, District Operations Superintendent Hopper Becker, and District Administrator Tom Swift.

Lauren Benton updated the Board on current progress regarding District metals removal expansion. Lauren noted that District staff and engineering teams recently met with the CDPHE Water Quality Control Division to discuss the CoMag metals removal system and technical specification questions relating to future permit limits. Discussion occurred relating to future arsenic removal limits and current technologies that have the capability to remove this constituent from the district's effluent. Engineering teams are working on establishing hydraulic profiles for the plant and establishing design feasibility for the potential to reuse existing sand filter tanks in the plant for the CoMag metals removal system.

Discussion occurred relating to bond funding opportunities for the District to fund the metals removal expansion. District staff, engineering teams and financial analysts from PFM financial management have drafted funding analysis models that indicate seeking State Revolving Funds for the expansion project will be the most cost-effective funding solution, the financial planning model will be presented to the Board at the April meeting. Per recommendations from financial analysts and engineers, District staff have met with Struckman Consulting, LLC to review the possibility of assisting with identifying potential grant opportunities, assisting with organization and administration of grant applications, including the complicated SRF funding application. The Board discussed the needs for a Grant writing service and it was noted that this is a specialized field, where a dedicated grant writing professional will be of great assistance to the District.

It was moved by Debra Brynoff to retain Struckman Consulting, LLC, on a hourly basis, to provide District staff assistance with identifying and applying for funding opportunities. The motion was seconded by Andy Davis and unanimously approved.

Lauren Benton reviewed current work on the Inflow and Infiltration study for CDPHE reporting. Lauren noted that staff have identified the correct manhole locations for the monitoring equipment to be set up in, this equipment will monitor flow data for select manholes, from which, the District will be able to determine the inflow and infiltration data necessary to report to the state. Monitoring of manholes is expected the begin in April or May. Discussion occurred relating to low snowpack and if meaningful data can be collected from this study due to the current environmental conditions, it was noted that the I & I study is a requirement of the CDPHE CDO/NVO and must be completed this year.

Lauren and Hopper reviewed future temperature limits for the District's effluent and noted that the District is currently in violation of the future temperature limits during certain months of the year. To comply with the 2030 temperature limits requirements, the District will need to undertake a facility evaluation plan for final temperature limits this fiscal year. Lauren presented a Services & Contract Agreement with Merrick for the feasibility evaluation Plant for Final Temperature Limits; the contract amount is \$29,800. Discussion occurred. It was moved by Kelly Griesch to approve the Services & Contract Agreement with Merrick for the Feasibility Evaluation Plan for Final Temperature Limits. The motion was seconded by Chaz Fox and unanimously approved.

Bob Krug from the Centennial State Liquid Investment Pool (CSLIP), a new investment pool opportunity for Special Districts in Colorado, presented to the Board regarding CSLIP. District staff and legal counsel have worked closely with Mr. Krug, when he was a representative for another investment pool, CSAFE. Bob reviewed benefits and rates for CSLIP and reviewed current members who have invested in this new pool. District Staff noted that diversifying assets decreases risks to the District and it was recommended that the District diversify its current investments by opening a CSLIP account. The thanked Bob Krug for his presentation and tabled this agenda item until the April Board meeting.

Chuck Crossan opened the meeting for public comments. Daniela Gosselova addressed the Board with questions relating to the Single-Family Equivalent (SFE) calculations for single family homes, duplexes and apartments. Specifically, she noted that she has objections pertaining to a water shut off proceeding that have occurred in the Town of Granby exclusion lands, she questioned the reasoning for the shut off and the Town and District's rights to shut off water for certain matters. Daniela was directed to review the District's current Rules and Regulations in relation to the District's shut off rights and SFE evaluation metrics.

The minutes from the regular meeting held on February 11th, 2026 were considered. Kelly Griesch moved to approve the minutes as presented. The motion was seconded by Debra Brynoff and unanimously approved.

Next, the February 2026 bills listing and financial reports were reviewed. Kelly Griesch moved to pay the bills and approve the financial reports. The motion was seconded by Chaz Fox and unanimously approved.

The delinquency report was reviewed. It was noted that no account holders were present for the disconnection hearing. Two units are currently past due and scheduled for disconnection on March 17th, 2026. It was moved by Chaz Fox to proceed with disconnection for accounts 20930.4 & 30765.5 for nonpayment of fees. The motion was seconded by Debra Brynoff and unanimously passed.

Hopper Becker presented the operations report. He noted that flows have continued to remain very low due to less ski traffic visiting the town and resorts beginning to shut down. Adjustments have been made to plant operation to accommodate the lower flow rates and the district is currently working on processing solids. Hopper updated the Board on continued work on the Sun Communities Smith Creek Crossing sewer infrastructure acceptance and engineering progress for the upcoming I&I study. Hopper noted that one recycle pump has recently failed and will need to be replaced in 2026, the spare pump is currently being used.

In the Administrator's report, Tom Swift presented the report as written. Tom updated the Board on a building permit for account 32490.1, where occupancy changes to add a pool hall & bar have occurred. The building permit was responded to and an SFE re-assessment has been requested for this account, the owners of the building refused to submit current uses and square footages for this building. On review of the permit, district

staff found that the building permit was issued by the Granby Building Department despite Granby Sanitation District not approving the permit and a re-assessment having been requested. The owner of the building has notified District staff that they have contacted their legal counsel regarding the re-assessment request. Due to the building permit already having been issued, JVAM will draft correspondence to send to the account owner regarding their obligation to provide the requested information for re-assessment, if documents are not provided by a certain time, disconnection proceedings will occur.

Tom Swift reviewed the budgeted cost of living increase for 2026, noting that the Board had placed a 5% budget for cost-of-living increases for employee wages. Tom noted that no cost-of-living increases have been applied as the actual cost of living increase was to be determined upon review of the 2026 Colorado School District Cost of Living Report, which was presented to the Board with this packet. The Board reviewed historic cost of living increases along with historical social security cost of living increases. It was moved by Debra Brynoff to apply a 3% cost of living increase to all current employees of the District, to be applied retroactively to all hours worked from January 1, 2026 to current. The motion was seconded by Kelly Griesch and unanimously approved.

Tom Swift reviewed a request to purchase a paper statement folding machine to be used for mailing and billing cycle purposes. The requested machine can be purchased for ~\$600.00 and will save administrative time during the billing cycles. It was moved by Chaz Fox to authorize the purchase of a paper statement folding machine for \$600.00. The motion was seconded by Andy Davis and unanimously approved.

In the Attorney's report Kent Whitmer reviewed the current progress on Smith Creek Crossing infrastructure acceptance. He noted that JVAM is working with District staff to review the Smith Creek agreements to ensure all necessary steps are taken to ensure all necessary information required for infrastructure acceptance for the Smith Creek infrastructure is complete.

There being no further business to come before the Board, it was duly moved by Kelly Griesch, seconded by Chaz Fox and unanimously adopted that the meeting stand adjourned at 8:26 p.m.

APPROVED

Chaz Fox – Secretary