

**MINUTES OF ACTION  
OF THE  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
July 10<sup>th</sup>, 2024**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, July 10<sup>th</sup>, 2024, at 7:03 p.m. by President Debra Brynoff. Present in person were Board members Debra Brynoff, Casey Farrell, Kelly Griesch and Chuck Crossan; Present via zoom was Board member Chaz Fox. Also in attendance were District Administrator Tammy Granger; District Administrator in training Tom Swift; District Operations Superintendent Hopper Becker; and the District's engineer Lauren Benton from Miller & Associates.

Hopper Becker updated the Board on the status of the solids handling facility project:

- Hensel Phelps has been working to finish punch list items, including the application of a coating to the exterior deck of the new facility, and completing dirt grading and finish work along the backside of the facility.
- Hopper reviewed some concerns with the quality and durability of the asphalt that was laid around the building. Engineering teams are currently working with Hensel Phelps to determine the cause of the degradation and a solution to the problem.
- Operations has now run its third sludge container and the cake being produced by the screw press is achieving 16-18% solids, which meets design criteria. Decreases in liquid content of cake will reduce removal and transportation costs. There has been a learning curve operating the new facility and the teams are experiencing occasional hiccups. Overall, the facility is running as designed.

Lauren Benton, of Miller & Associates, provided the Board with a summary of the Facility Evaluation Report for the feasibility of removal of metals for Granby Wastewater Treatment Facility. Lauren noted that the current discharge permit for the District includes some discharge limits and compliance reporting requirements for metals that the District needs to address, including the removal of copper, zinc, and arsenic. Hopper stated that the District is currently receiving regular violation letters for metals removal, however, he explained that as long as the District is working towards meeting compliance schedules, he does not expect any penalty. Hopper noted that the new solids handling facility was needed to increase solids handling capacity, prior to metals removal improvements being made, this facility evaluation report is the next step towards compliance. Lauren reviewed a few technologies that CDPHE has authorized in other facilities for the removal of metals; Potential technologies included chemical precipitation with lamella plate gravity settler, coagulation/flocculation with Magnetite, and upflow sand filters. Bench testing and pilot studies will

be needed to determine the applicable technologies for the District's effluent. The Board discussed potential alternative technologies, reusing existing facility infrastructure, and the potential costs of each technology. It was noted that a revenue bond would likely be needed to fund this project.

The minutes from the regular meeting held on June 12th, 2024 were considered. Kelly Griesch moved to approve the minutes as presented. The motion was seconded by Casey Farrell and unanimously approved.

Next, the bills listing and financial reports were reviewed. Kelly Griesch moved to pay the bills, including Miller & Associates invoices 24-755 & 24-756, and approve the financial reports. Chuck Crossan seconded, and the motion was unanimously approved.

The delinquency report was reviewed. There were no account holders in attendance and there were no disconnect hearing scheduled for this meeting.

Hopper Becker presented the Operations report and discussed the following topics:

- Streamflow and flooding have decreased; however, the District is still in high I & I season with a lot of new infrastructure being added to the system due to new construction. The operations teams are currently working on identifying infiltrations points.
- Smith Creek Crossing will be beginning the process of completing additional infrastructure soon and this will be a great opportunity to identify I&I through their video inspection, prior to infrastructure being accepted into the District.
- Northern Water is still working on solutions to reduce nutrients density in the Three Lakes system and is searching alternative options to reroute the District's outflow pipe. It was noted that Northern Water is still waiting for a response from CDPHE regarding the facility classification.
- Hopper noted a concern with the floor drains in the new solids handling facility. Due to mechanical design specifications, the floor was laid level and without any slope towards the drains causing water to not drain correctly. The Board authorized Hopper to investigate options to resolve this drainage issue.

In the Administrator's report, Tammy Granger gave the report as written. Tammy noted that the final draft of the 2023 Audit has been approved and filed with the office of the State Auditor & the Colorado Water Resource and Power Development Authority. Tammy reviewed the website accessibility requirements and noted that the new website, [www.granbysanitation.com](http://www.granbysanitation.com), is up and running and is 100% ADA accessible. Two documents were sent to remediation and are now loaded on the website in correct format. Tammy reviewed the Water Treatment Plant Major Subdivision for new water plant for the North Service Area. Discussion and review of the Fourth Addendum to the 2006 Agreement for Expansion Lands, that included Kaibab Park parcel A and the precedent set to waive facility fees for facilities devoted to public use on this parcel. The Board agreed to waive facility fees for the construction of the NSA Water treatment facility and the potential Grand County

Animal Shelter. The Fraser River Point dischargers are still in discussion regarding the disbursement of the Colorado River Cooperative Agreements funds.

Tammy reviewed some administrative changes that need to be made in preparation for the transition to Tom Swift as the new District Administrator. A Board member will be scheduled weekly to sign checks (vendor payments and paychecks) for the District, date and time to be determined by Board availability. Tammy Granger will be removed, and Tom Swift will be added as a secondary signer, for the District's US Bank checking account, for checks over \$5,000. Tom Swift will be added as authorized account representative for CSafe and ColoTrust investment accounts; a District credit card will be issued to Tom Swift and Tammy Granger will cancel her District credit card. The Board authorized an increase in the Credit Card limits to \$8,000 total, or \$5,000 for single purchases.

With the absence of the Attorney, there was no Attorney's report presented.

Casey Farrell moved to enter Executive Session pursuant to C.R.S. §24-6-402(4)(e) Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators, with Tammy Granger, Hopper Becker & Tom Swift invited. Chuck Crossan seconded, and the motion was unanimously approved.

Casey Farrell moved to exit Executive Session pursuant to C.R.S. §24-6-402(4)(e) Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators. Chuck Crossan seconded, and the motion was unanimously approved.

Casey Farrell moved to approve the draft Pre-Inclusion agreement between Granby Sanitation District and Terra Firma Development, LLC for the Granby West Minor Subdivision, Lot 1 Tract A, as presented, and authorized Kent Whitmer to present it to Terra Firma Development, LLC for their consideration. Chuck Crossan seconded, and the motion was unanimously approved.

Chuck Crossan moved to enter Executive Session pursuant to C.R.S. §24-6-402(4)(f) to discuss personnel matters, specifically the exit plan for Tammy Granger, with Tammy Granger invited. Casey Farrell seconded, and the motion was unanimously approved.

Chuck Crossan moved to exit Executive Session pursuant to C.R.S. §24-6-402(4)(f) to discuss personnel matters, specifically the exit plan for Tammy Granger

Kelly Griesch moved to approve payment of August and September, 2024 health and dental insurance premiums for Tammy Granger in the amount of \$8,125.40. Also approved is a retirement package payment of \$99,535.68 subject to review by Kent Whitmer. Chuck Crossan seconded, and the motion was unanimously approved. (Kent Whitmer subsequently responded that the retirement package is within the Board's discretion and authority to approve).

In other business, Tom Swift thanked the Board for the employment opportunity and shared his excitement to be a part of the great team at Granby Sanitation District.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Kelly Greisch and unanimously adopted that the meeting stand adjourned at 9:12 p.m.

APPROVED

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Casey Farrell, Secretary